

MINUTES

Village of Radisson Board of Trustees,
Regular Meeting, September 12, 2016

CALL TO ORDER

Meeting was called to order at 6:10 p.m. by President Carli. The Pledge of Allegiance was recited. Members present: President Carli, Trustee Daniel Heidtke and Trustee Amy Bullerwell.

APPROVAL OF AGENDA

Motion by (Heidtke/Bullerwell) to approve the agenda. Motion carried.

APPROVAL OF MINUTES

August 8, 2016 REGULAR MEETING. Motion by (Bullerwell/Heidtke) to approve the August 8, 2016 Regular Meeting Minutes. Motion carried.

August 22, 2016 SPECIAL MEETING. Motion by (Bullerwell/Heidtke) to approve the August 22 Special Meeting minutes. Motion Carried.

TREASURER'S REPORT

Motion by (Carli/Heidtke) to approve treasurer's report as submitted. Motion Carried.

VOUCHERS PRESENTED FOR PAYMENT

Motion by (Heidtke/Carli) to approve the vouchers as prepared. Motion carried.

AUDIENCE RECOGNITION

MSA was present to go over the invoices that are past due. Teresa presented a memo dated May 12, 2016 which stated information regarding outstanding invoices. She noted their main course of work was to help the village obtain the ECWAG grant. This brought up a past conversation where Joe Derova from Rural Development had some questions because the records weren't quite clear regarding the work that was done on the CDBG grant application. The deadline for submission was missed. Andy thought he signed documents related to this grant in April. MSA said it was for SDWLP App. MSA stated that the missed deadline was for the PERF and they helped us get back in with a variance. They went back to DNR and renegotiated to get back in.

RE: Project 05732000 which was the contract to take the project through the phase putting it all in one place. President Carli brought up another conversation where he thought Rural Development said that MSA was double charging the village. Somewhere along the line, we went from two wells to one. DNR only had one new well on the Wetland Delineation. There should have been two. It was listed on the list of projects. We had one well in failure. MSA stated that to get it into the variance, they were only going to let you do one well as the variance and one in their normal funding cycle. The wetland delineation was only done for one well.

Regarding the property acquisition phase, MSA was questioned whether the costs were included in the proposal. President Carli also questioned the funding administration fees when there wasn't a fund to administer yet. MSA will provide the village with a detailed invoice with hours reported.

Other audience recognition was Mike Suzan and Ronnie Roberts representing Radisson Harvest Fest. The truck pull was a big success this year. They would continue to improve this event by putting up a permanent track for the truck pull aside from the Tuscobia trail. The county has guard rail that could be used. The trail would be blocked off. The village supports the plans of Harvest Fest. We asked for them to keep us informed.

OLD BUSINESS

Understudy for Public Works.

We pulled the ads because we are not getting qualified applicants. The village will re-structure an ad and increase the starting pay to \$14.00. The ad will have a better description of what is involved with this position and require submittal of a resume along with the completed application for any applicant interested.

MSA Well Project Invoices. We will discuss this at another meeting when the detailed reports from MSA regarding their work product are received.

Land Acquisition. This was discussed and acted on in the closed session held prior to this regular meeting.

Computer/Copier/QuickBooks and Utility Billing Software Upgrades

Motion by (Heidtke/Carli) to approve updates in hardware and software for the village. These updates include the purchase of a computer with software for general village use (not to exceed \$3,500.00), software for the Water-Sewer Utility (which is included in the Well Project Grant) and the approval of a quote for the update of the Village Office copy/fax machine.

Resolution #091216B to create a Code of Ordinances. Motion by (Carli/Heidtke) to approve. Motion carried.

REPORTS

Water/Well Project. There are changes needed to the PER. This discussion was tabled until further information is gathered.

Sewer/Public Works/Road repair. See attached report.

Recycling & Solid Waste. The ordinance has to be done. Jill is going to get help from the guy from Spooner. American Fence is going to call back on Wednesday or Thursday regarding a quote for fixing the gate. Question was raised whether we should we keep doing aluminum. The market is down. Amy mentioned another location that would pay more. This will be looked into.

NEW BUSINESS:

Approve PER changes for Well Project. Tabled until next meeting.

Approve Procurement Policy. Motion by (Carli/Heidtke) to adopt the Procurement Policy. Motion Carried.

Recycling Grant Application. The application is being prepared and will be submitted by October 1, 2016.

2017 Budget Planning. Before the December meeting we will have a special budget planning meeting.

Quarterly Newsletter items. Our second quarterly newsletter will be distributed with the 3rd quarter water/sewer billing. Any information to be included with this newsletter should be to the clerk by October 1, 2016.

ADJOURN

Motion by (Carli/Bullerwell) to adjourn. Motion carried. Meeting adjourned at 8:07 p.m.

Posted on 10-10-16

by Julie Thompson
Julie Thompson, Clerk/Treasurer
715-945-2020

Approved on 10-10-16

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