

# MINUTES

Village of Radisson Board of Trustees, Regular Meeting

October 14, 2019

**CALL TO ORDER.** The Board Meeting was called to order at 5:00 p.m. by President Carli. Members present were President Carli, Trustee Amy Bullerwell, Trustee Shelley Wortman, Treasurer Daniel Heidtke, Public Works Manager Robert Sampson, and Clerk Gwen Genari. The Pledge of Allegiance was recited.

**APPROVAL OF AGENDA.** Motion to approve made by Shelley Wortman, seconded by Bullerwell, and motion was carried to approve the Agenda.

## BOARD OF TRUSTEES' REPORTS

- **PRESIDENT** The Village's financials for 2018 have yet to be audited. Communication with our current auditors has been one sided. The process has been started to identify another company to replace them, but many firms are not experienced with municipalities. May need to identify both a CPA firm and another to handle the audit for us. A preliminary phone call is planned for the coming Thursday at 1:00 p.m.
- **TRUSTEE BULLERWELL** Is asking for ideas on what to include in welcome baskets to be gifted to new residents of the Village.
- **TRUSTEE WORTMAN** Is planning some Christmas themed decorations for the Village. She has plans to make a small start this winter season, which will be gradually added to from year to year.

**APPROVAL OF MINUTES** Motion to approve the September 24, 2019 Special Meeting Minutes was made by Wortman, seconded by President Carli, and motion was passed.

**TREASURER'S REPORT AND VOUCHER REPORT** Bullerwell made a motion to approve, seconded by Wortman and motion passed to approve both reports.

**AUDIENCE RECOGNITION** Nothing was called to the Board's attention.

## REPORTS

- **Water/Sewer** An alert/warning was reported on three different recent occasions. Trying to determine cause. The Mleczo sewer drainage lines are clogged with sand again and will need to be cleaned out. Waste treatment plant will need pumping sometime next year.
- **Public Works/Road Repair** During budgeting, the Village will need to allow for the purchase of a large quantity of gravel, to be added to shoulders of Wisconsin Ave., the end of Church street and all of Broadway since the south end hasn't been maintained for about 25 years. Will need to get an estimate on re-doing Crawford.
- **Recycling/Solid Waste** Are waiting to receive complete documentation promised during a recent meeting with our rep at Republic, to include a copy of any underlying contract and photos supporting their charge that a recycling pickup was contaminated. We still need a P/L for future planning purposes.

## UNFINISHED BUSINESS

- The vacating of certain street and alleys could be worked on during the winter months. The process will be started by taking Village street maps and extending the platted but never developed streets and alleys.
- Community Center/Emergency Shelter plans are being worked on by Jon Strand of CBSquared. He has begun the process of making application for any related grant that might currently be available. Application is due early November. Estimated cost to be \$600,000. With 75% being paid by grant money and the remaining 25% to be paid by the Village (land value can contribute to Village's share).
- Process of obtaining credit cards for Village business is ongoing. Other bank paperwork /signature cards have been completed.
- SK TV has been billed for 2019 and 2020.
- Possible vacation plan for part-time Village employees still under consideration, and will be based on hours worked.
- Need to begin process of placing owners of structures of no value on notice as to possible razing.
- The new pet ordinance Chapter 6.01 was considered. Wortman made a motion to pass the ordinance excluding paragraph B of section 6.01.030, the motion was seconded by President Carli and passed. The ordinance will be re-written, signed and posted. A copy to be added to the next Village newsletter.
- Village is planning to replace street lamps with LED bulbs and/or exploring the use of solar powered street lights, to reduce costs going forward.
- Process of completing the bond and paperwork necessary for the delay in closing the Water System Revenue Bond Anticipation Note is continuing.
- New photos for web site were taken.

## NEW BUSINESS

- Operator's license for Robin Gutowski was submitted for consideration. Bullerwell made a motion to accept the app., it was seconded by Wortman and passed.
- A resolution to require the signature of at least one Village board member on any contracts with outside vendors was voted on and passed. The initial motion was made by President Carli, seconded by Wortman, and approved by all. Subsequently it was determined that a similar resolution was already passed in 2012. President Carli made a motion to rescind the matter just voted on, a second to rescind was made by Wortman and all approved.

CONSTRUCTION INVOICES/APPLICATIONS FOR PAYMENT. Three invoices/applications were submitted for consideration. Bullerwell made a motion, seconded by Wortman and all approved.

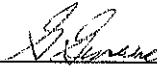
## VOUCHERS PRESENTED FOR PAYMENT

President Carli made a motion that was seconded by Wortman and all approved the vouchers as presented.

ANNOUNCEMENTS Next Board Meeting date to be November 11, 2019 at 5:00 p.m.

ADJOURN President Carli made a motion to adjourn, seconded by Trustee Wortman, and motion passed. Meeting was adjourned at 6:50 p.m.

Posted on: 11-13-2019

By: 

Gwen Genari, Village of Radisson Clerk

715-945-2020

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