

MINUTES

Village of Radisson Board of Trustees, Regular Meeting

July 13, 2020, 5:00 p.m. at the Village Hall and via conference call*

CALL TO ORDER. The Board Meeting was called to order at 5:00 p.m. by President Carli.

Members present were President Carli, Trustee Amy Bullerwell, Trustee Shelley Wortman, Treasurer Daniel Heidtke, Trainee Tonya SteMarie, Robert Sampson, Public Works and Gwen Genari, Clerk.

PLEDGE OF ALLEGIANCE. Was recited.

APPROVAL OF AGENDA. Motion to approve the agenda was made by Amy Bullerwell, seconded by Shelley Wortman and the Agenda was approved as submitted.

BOARD OF TRUSTEE'S REPORTS

- **PRESIDENT** It is critical to local programs that all residents respond and participate in the Census. Tonya SteMarie to participate in the next board meeting. Dan is to focus on getting the 2018 Financial reporting completed. Pavilion in need of netting to discourage birds, in conjunction with getting ready for the next Flea/Farmers' Market. An August newsletter is needed. The Village should begin work on its' own web site. Refi of the Sewer Plant have been completed. The refi of the Village truck and the financing of the new tractor has been completed as well.
- **TRUSTEE #1** A welcome letter and map for new residents is in the works.
- **TRUSTEE #2** Checks are not being deposited on a timely basis.

APPROVAL OF THE MINUTES. A motion to approve the June 8, 2020 Regular Meeting Minutes was made by Shelley Wortman, seconded by Amy Bullerwell and the Minutes were approved.

AUDIENCE RECOGNITION. No residents in attendance.

REPORTS

- **Water/Sewer.** Hydrant at Helsing's has been fixed. Rural water survey is being done of the Village water system infrastructure. RCAP will be doing a GIS survey. There are still several properties with no or non-functioning meters. Late charges and disconnections can resume after 7/15.
- **Public Works/Road Repair.** Culverts being worked on and will need more gravel.
- **Recycling/Solid Waste.** 8 yd. dumpsters are gone, but the 20 yd. dumpster is still on site.

UNFINISHED BUSINESS

- Community Center/Emergency Shelter project continues on hiatus.
- Application for municipal credit card awaiting financial statements.

- Conversion of street lighting to solar is being looked at by Wisconsin Energy. The Village may be eligible for a credit at some point.
- Ordinance violation listing not completed. Sawyer County may act on a couple of properties they own in town.
- Village asset listing is partially completed.
- Budget vs. Actual, year to date needs to be completed and reviewed with an eye toward starting the budgeting process for 2021.
- The purchase and conversion to Workhorse software for utility billing is moving forward with a plan to transition entirely to the new system by 10-1-2020.

NEW BUSINESS

- Harvest Fest License app and related Operator's license apps not submitted in time. Will be considered at next month's meeting.
- Construction change orders 4 and 5 reviewed. Amy Bullerwell made a motion to approve, Shelley Wortman seconded the motion, and the change orders were approved and executed. These will likely need to be revised once again to extend completion dates.
- Water Tower contracting discussion to take place at the July 14th construction meeting.
- Amy Bullerwell made a motion to accept a new Operator's License application, Shelley Wortman seconded the motion, and the Operator's License application was approved.
- The discussion of the purchase or contribution toward the cost of an AED was tabled.
- Re-work of the alley ordinance was begun in August of 2018, but was not completed. Will be added to next month's agenda.

CONSTRUCTION INVOICES/APPLICATIONS FOR PAYMENT

- President Carli made a motion to approve the CBS2 invoice presented for payment, Shelley Wortman seconded the motion, and the invoice was approved.

VOUCHER REPORT AND VOUCHERS PRESENTED FOR SIGNATURE

- President Carli made a motion to accept the Voucher Report, Shelley Wortman seconded the motion, and the Voucher report was approved and the Vouchers were presented for signature.

ANNOUNCEMENTS The next Regular Board Meeting to be August 10, 2020 at 5:00 p.m.

ADJOURN A motion was made by President Carli to adjourn, the motion was seconded by Amy Bullerwell and the meeting was adjourned at 6:38 p.m.

Posted on:

8-12-2020

By:



Gwen Genari, Village of Radisson Clerk

715-945-2119